

Date: 04 /12/2017

**Request for Quotation No. UNFPA/SYR/RFQ/RH/12-2017/36**

Dear Sir/Madam,

We hereby solicit your quotation for the **Provision of Pharmaceuticals to UNFPA in Damascus**, as the items named below:

#	Item	U.o.M	Quantity
1	Arithromycin 500 mg	CAP	<b>1,000,000</b>
2	Amoxicillin 500 mg	CAP	<b>800,000</b>
3	Folic Acid 5mg	TAB	<b>2,000,000</b>
4	Ciprofloxacin 500 mg	CAP	<b>500,000</b>
5	Metronidazol 500mg	TAB	<b>100,000</b>
6	Metronidazol Ovule 500 mg	Ovule	<b>300,000</b>
7	Ceftriaxone 1000 mg	Vial	<b>80,000</b>
8	Ciprofloxacin 500 mg	Tab	<b>800,000</b>

The goods are to be delivered the soonest possible upon issuing of PO and the quotation shall be valid at least for **three (3) months** after the closing date.

If you are interested in submitting a quotation for these items listed above, kindly fill in the attached **Quotation Form based on DAP Term** and send it back by hand to the address indicated below:

**UNFPA Damascus Office, Bldg. No. 10  
Fatmeh Idriss Lane Al-Ghazzawi St.  
West Villas, Mezzeh  
Damascus, Syria  
Tel: 6121659-6113764**

Or by email to the following Secure Email:

[syria.office@unfpa.org](mailto:syria.office@unfpa.org)

**Content of quotations:**

Quotations should be submitted whether by email to the Secure Email mentioned above or in original duly signed and stamped hard copies to be delivered by hand in one sealed envelope containing two sub-sealed envelopes, as the following:

1. **Technical Offer:**
  - b. Company's Business Registration Licenses;

- c. Technical Statement including Product Information (Brand Name, Country of Origin, Shelf Life that should be 75% of Product life from the date of delivery, lead time or delivery seclude, Storage Conditions (temperature, pressure, humidity, etc.), Packing and packaging details shall be clearly stated.
- d. Copy of Product Registration Reports issued by Ministry of Health in Syria.

2. **Financial Offer:**

- a. To be submitted in the attached Quotation Form signed and stamped.

The big envelop should be titled by the following reference:

**RFQ N°: UNFPA/SYR/RFQ/RH/12-2017/36**  
**Subject: Provision of Pharmaceuticals in Damascus**

Please submit your quotation in **USD/SYP** currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **11:00 AM (Damascus Time) Monday 11<sup>th</sup> of Dec. 2017**

**PS1: Kindly note that the quantities are tentative and can be changed later.**

**PS2: Kindly note that partial quotes are accepted.**

**P3: The interested supplier should comply with the following Terms and Conditions:**

- 1) The manufacturers are licensed and GMP (Good Manufacturing Practice) certified by Ministry of Health in Syria for medicines supply and/or distribution;
- 2) The offered medicines are allowed for free sale and use at the country of origin if it is not local made;
- 3) Manufacturer Name & Country of Origin should be clearly indicated for each offered item;
- 4) The offered medicines are registered by Ministry of Health and allowed for use in Syria;
- 5) At random samples from the delivered batches would be collected and tested for quality assurance;
- 6) The delivered products should have a minimum of 75% of the shelf-life;
- 7) Certificates of analysis should to be provided for every individual delivered batch.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.