



Date: 30/01/2018

Request for Quotation No. UNFPA/SYR/RFQ/RH/01-2018/01

Dear Sir/Madam,

We hereby solicit your quotation for the Provision of **Medicines** to the Ministry of Health located in Damascus as per the following details:

#	Item	U.o.M	Quantity
1	Multivitamins for pregnant and lactating women	Tablets	2,000,000
2	Cefixim 400mg	Capsule	200,000
3	Metronidazole	Ovule	400,000
4	Metronidazole 500mg	Tablets	600,000
5	Miconazol Nitrate 200mg	Ovule	200,000
6	Folic Acid 5mg	Tablets	4,300,000

The goods are to be delivered within 6 weeks maximum upon issuing of PO and the quotation shall be valid at least for three **(3) months** after the closing date.

If you are interested in submitting a quotation for these items listed above, kindly fill in the attached **Quotation Form** and send it back by hand to the address indicated below/ send **to the secure email address** indicated below:

**UNFPA Damascus Office, Bldg. No. 10
Fatmeh Idriss Lane Al-Ghazzawi St.
West Villas, Mezzeh
Damascus, Syria
Tel: 6121659-6113764**

Secure email address for bid submission: syria.office@unfpa.org

Content of quotations:

Quotations should be submitted in original duly signed and stamped hard copies to be delivered by hand in one sealed envelope containing two sealed sub-envelopes (one is for the financial offer and the other one is for the technical offer).

The big envelop should be titled by the following reference:

RFQ N°: UNFPA/SYR/RFQ/RH/01-2018/01
Subject: Provision of medicines to MOH drugstores warehouse

Please submit your quotation in **USD or SYP** currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Payment will be made %100 upon successful delivery to the destination.

Your earliest response to this query would be highly appreciated, but not later than **11:00 AM (Damascus Time) Wednesday 07th of Feb. 2018**

PS1: Kindly note that the quantities are tentative and can be changed later.

PS2: Kindly note that UNFPA reserving the rights to split contract award for the sake of mitigating delivery risks.

PS3: In your technical offer, please include the following with RFQ:

- GMP Good Manufacturing practices: All goods offered shall have a valid certificate or equivalent from the health or regulatory authority of the country of origin.
- Products list for manufacturers.
- For local “Syrian” manufacturer offerors should submit offers under Drugstores license, and included copy of license.
- Ministry of Health registration license for each offered product.
- Manufacturer holder **if needed**.
- Samples.
- Certificate of analysis for previous batches were manufactured previously included in the technical offers.
- Country of Origin: The country of origin for each product shall be clearly stated in the Technical Offer and Packing Information.
- Storage Conditions: Particular storage conditions (temperature, pressure, humidity, if needed etc.), Packing and packaging details shall be clearly stated in the Technical Offer.



Delivery conditions;

- DAP delivery is mandatory for final destination Syrian MOH central warehouses in Damascus
- Delivered medicines should have 75% of shelf-life upon receipt to MOH Drugstores
- Certificate of analysis for each delivered batches upon receipt.

For the technical clarification please write to us officially maximum by 05:00PM (Damascus Time) Friday 02nd of Feb. 2018. To the below E-mail:

Zeidan@unfpa.org

UNFPA will compile all the questions and post the Answers Sheet to UNGM maximum by 12:00PM (Damascus Time) Sunday 04th of Feb. 2018

This Request for Quotation is open to all legally-constituted companies that can provide the requested goods and have legal capacity to perform in the Syria, or through an authorized representative.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

**Best regards,
Procurement Unit**