



United Nations Population Fund,
UNFPA
Bldg 10, Fatmeh Idriss Lane Al-
Ghazzawi St.| West Villas, Mezzeh,
Damascus, P.O. Box
Website: www.unfpa.org

Date: 07/03/2019

Request for Quotation No. UNFPA/SYR/RFQ/RH/03-2019/08

Dear Sir/Madam,

We hereby solicit your quotation for the supply of the items named below and their AIR/SEA shipment to **Damascus, Syria:**

S. No.	Item	Specification	Unit of Measure	Quantity
1	Mobile Ultrasound	Attached in Annex- 2 Technical Specifications	EA	25
2	Installing, Commissioning, Testing, Operating, And Training.	—	EA	1

The quotation shall be valid at least for 90 days after the closing date.

If you are interested in submitting a quotation for these items, kindly fill in the attached Quotation Form and send by email to the secure address: bidsyria@unfpa.org or via sealed envelopes at the tender box located at our office, UNFPA Damascus Office, Bldg. No. 10, Fatmeh Idriss Lane Al Ghazzawi St. West Villas, Mezzeh, Damascus, Syria. The deadline for the submission of the offers is **Tuesday, 12th of March, 2019 at 11.00 AM** (Damascus time). Offers received after the deadline, or at another email address than the one indicated in the above (bidsyria@unfpa.org) will be automatically **disqualified**.

Please submit your quotation in USD or SYP currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.



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Your earliest response to this query would be highly appreciated, but not later than **12/03/2019, 11.00AM (Damascus time)**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Name of Contact Person in UNFPA: Aos Zeidan (zeidan@unfpa.org)

Tel. No. +963-6121659/+963-6113764

Bids to be submitted at: bidsyria@unfpa.org

Full acceptance of the UNFPA General Terms and Conditions is mandatory. They can be located on this webpage at: <http://www.unfpa.org/resources/unfpa-general-conditions-contract>. Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Please note that quantities are tentative and can be changed later.

Please take note of the following requirements and conditions pertaining to the supply of the above mentioned goods:

Delivery Terms [INCOTERMS 2010]	DDP Damascus
Customs clearance, if needed, shall be done by:	Awarded supplier
Delivery Location	Damascus, Syria
Currency of Quotation	<u>USD/SYP</u>
Insurance	<u>Cargo insurance is covered by UNFPA. Please do not include insurance costs in the quotation</u>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Documents to be submitted in technical offer:	<ul style="list-style-type: none"> - Free Sale Certificate or MOH Registration: All goods offered under this RFQ shall have a current free sale certificate or equivalent from the health or regulatory authority of the country of origin (ex. Manufacturer's Authorization, Export permission, Customs Declaration...etc.) where applicable - Country of Origin: The country of origin for each product shall be clearly stated in the Technical Offer and Packing Information. - * Datasheet, Catalogues, User guides, and Warranty Requirements, along with pictures for the products. - ** Changes from Specification - Special Conditions: - Brand name, country of origin, y/m of the equipment, contents and specifications of each item shall be clearly marked on each item. Language of such information shall be English and/or Arabic. (Please refer to Annex 4- Special Terms and Conditions)
Period of Validity of Quotes starting the Submission Date	90 days



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Partial Quotes	Permitted
Partial Delivery	<u>NOT Permitted. Awarded quantities shall be delivered within 40 days after PO receipt.</u>
Payment Terms	100% upon complete delivery of goods
Evaluation Criteria	<ul style="list-style-type: none"> - Full compliance to requirements + lowest price technically compliant + shortest lead time - Full acceptance of the UNFPA General Terms and Conditions
UNFPA will award to:	One or more supplier (UNFPA reserving the rights to split contract award for the sake of mitigating delivery risks.)
Type of Contract to be Signed	Purchase Order
Conditions for Release of Payment	<p>Written Acceptance of Goods of beneficiary based on full compliance with RFQ requirements.</p> <p>Payments in USD will only be applicable to companies with a registered foreign bank account.</p> <p>Payments to Syrian bank accounts will only be processed in SYP at the UN rate applicable to the month of transaction.</p>
Annexes to this RFQ	<ul style="list-style-type: none"> - Quotation Form (Annex- 1) Annex 1 needs to be duly completed and submitted in order to qualify for the procurement process. - Technical Specifications (Annex-2) - UNFPA General Conditions (Annex- 3) - Special Terms and Conditions (Annex- 4)

* Bidder must submit Product Warranty Certificate valid at least for One Year from the date of Purchase Order at the time of delivery, in addition the all related documents.

** Wherever items offered are not in compliance with specifications indicated by UNFPA, or wherever alternatives are offered, it is the Bidders responsibility to provide the Bid fully descriptive specification and documentation of such items. In such instances the item or items must be clearly marked as an alternate and not being in compliance with specification.



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Best Regards