



## Annex-1 Quotation Form

Name of Bidder: \_\_\_\_\_

Bidder Contact Details: (Phone No., Email) \_\_\_\_\_

Date of Bid: \_\_\_\_\_

Request for Quotation No: UNFPA/SYR/RFQ/iT/07-2020/35

Currency of Bid price: \_\_\_\_\_

Delivery time (weeks from receipt of order till dispatch): \_\_\_\_\_

Expiration of Validity of Quotation (The quotation shall be:

Valid for a period of at least **three (3) months** after the Closing date.): \_\_\_\_\_

**Price Schedule:**

#	Item	Quantity	U.Cost	Total Cost
1	Laptop HP Elite Book or Dell Latitude	20		
2	Docking Station + Multimedia Monitor 24" (Cam, Mic, Speakers) + Keyboard + Mouse	20		
3	HP LaserJet Pro MFP M428fdw	1		
4	Full set of Toners for HP LaserJet Pro MFP M428fdw	2		
5	Mobiles Samsung A10 or equivalent	6		
6	Clear One CHAT 150 USB Speakerphone	4		
7	Video Conferencing System	1		
8	Power banks for Laptops	30		
9	Cisco Meraki MR33 Access point (or newer	5		
10	Cisco Switch WS-C3650, 24 Port PoE+, 1 SFP	1		
11	1000BASE-SX SFP transceiver module	2		
Grand - Total Cost				

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract> ) and we will abide by this quotation until it expires.

\_\_\_\_\_  
Name and title

\_\_\_\_\_  
Date and Place