



United Nations Population Fund,  
UNFPA  
Damascus, Syria  
Website: [www.unfpa.org](http://www.unfpa.org)

**Date:** 08/02/2023

**Emergency Request for Quotation No.  
UNFPA/SYR/RFQ/Human/02-2023/03**

Dear Sir/Madam,

We hereby solicit your quotation for the supply of **Winter Blanket** per the specification listed below to below UNFPA named locations:

#	Description	U.o.M	Quantity		
1	Winter Blanket, single size 150x200 ±% 10, Wool or % 100 polyester composition, 2kg ±% 10 weight minimum. Packed in plastic bag with UNFPA colored logo.	Blanket	<b>UNFPA Aleppo Warehouse</b>	<b>Lattakia</b>	<b>Hama</b>
			8000	1000	1000

The goods are to be delivered maximum in (4) weeks upon issuing of PO. The quotation shall be valid at least for 30day after the closing date. If you are interested in submitting a quotation for the above item, kindly fill in the attached Quotation Form and send it by email to the address indicated below:

[bidsyria@unfpa.org](mailto:bidsyria@unfpa.org)

The bidder can also submit original hard copy to UNFPA office located at below address:

**UNFPA Syria office. Bldg. No. 10, Fatmeh Idriss Lane. Al Ghazzawi St. West Villas, Mezzeh, Damascus, Syria.**

Please submit your quotation in USD or SYP currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline. UNFPA shall request the top three bidders to submit their sample for further evaluation.

Your earliest response to this query would be highly appreciated, but not later than **09/02/2023 at 02:00PM (Damascus Time).**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Name of Contact Person in UNFPA: Iman Alrifai

Tel. No.: +963-937665469

Email: [ialrifai@unfpa.org](mailto:ialrifai@unfpa.org)



## Quotation Form

**Name of Bidder:** \_\_\_\_\_

**Date of Bid:** \_\_\_\_\_

**Request for Quotation No:** **UNFPA/SYR/RFQ/Human/02-2023**

**Currency of Bid price:** \_\_\_\_\_

**Delivery time** (*weeks from receipt of order till dispatch*): \_\_\_\_\_

**Expiration of Validity of Quotation** (*The quotation shall be valid for a period of at least 30day after the Closing date.*): \_\_\_\_\_

**Price Schedule:**

Item	Qty.	UNFPA Location	Unit Price	Transportation cost to Destination	Total CPT (Destination)	Delivery schedule (day)
Winter Blanket single size packed in Plastic bag with UNFPA colored logo	8,000	UNFPA WH in Aleppo				
	1000	Hama				
	1000	Lattakia				
<b>Grand Total Price</b>						

**In your offer, please include:**

1. Specific technical specifications of products offered
2. Quality standard of the products

*Vendor's Comments:*

**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract>) and we will abide by this quotation until it expires.**

\_\_\_\_\_  
**Name and title**

\_\_\_\_\_  
**Date and Place**