



United Nations Population Fund,
UNFPA
Damascus, Syria
Website: www.unfpa.org

Date: 08/02/2023

**Emergency Request for Quotation No.
UNFPA/SYR/RFQ/Human/02-2023/03**

Dear Sir/Madam,

We hereby solicit your quotation for the supply of **Winter Blanket** per the specification listed below to below UNFPA named locations:

#	Description	U.o.M	Quantity		
			UNFPA Aleppo Warehouse	Lattakia	Hama
1	Winter Blanket, single size 150x200 ±%10, Wool or %100 polyester composition, 2kg ±%10 weight minimum. Packed in plastic bag with UNFPA colored logo.	Blanket	1000	1000	1000

The goods are to be delivered maximum in one (1) week upon issuing of PO. The quotation shall be valid at least for 30day after the closing date. If you are interested in submitting a quotation for the above item, kindly fill in the attached "Quotation Form" and send it by email to the address indicated below:

**UNFPA Syria office. Bldg. No. 10, Fatmeh Idriss Lane. Al Ghazzawi St. West Villas, Mezzeh
Damascus, Syria.**

Please submit your quotation in USD or SYP currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline. UNFPA shall request the top three bidders to submit their sample for further evaluation.

Your earliest response to this query would be highly appreciated, but not later than **09/02/2023 Thursday at 2:00 PM (Damascus Time).**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Name of Contact Person in UNFPA: Iman Alrifai
Tel. No.: +963-937665469
Email: ialrifai@unfpa.org

Best regards,

Samer Abu Hawilih
Head of Supply Unit

DocuSigned by:
Samer Abu-Hawilih
2AEDCC326DC74B088-08-Feb-2023



Quotation Form

Name of Bidder: _____

Date of Bid: _____

Request for Quotation No: _____

UNFPA/SYR/RFQ/Human/02-2023

Currency of Bid price: _____

Delivery time (*weeks from receipt of order till dispatch*): _____

Expiration of Validity of Quotation (*The quotation shall be valid for a period of at least 30day after the Closing date.*): _____

Price Schedule:

Item	Qty.	UNFPA Location	Unit Price	Transportation cost to Destination	Total CPT (Destination)	Delivery schedule (day)
Winter Blanket single size packed in Plastic bag with UNFPA colored logo	1,000	UNFPA WH in Aleppo				
	1,000	Hama				
	1,000	Lattakia				
Grand Total Price						

In your offer, please include:

1. Specific technical specifications of products offered
2. Quality standard of the products

Vendor's Comments:

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract>) and we will abide by this quotation until it expires.

Name and title

Date and Place