



Date: *October, 14, 2020*

Questions and Answers Sheet

RFQ N° UNFPA/SYR/RFQ/RH/10-2020/45

Dear Sir/Madam,

In response to the request for clarification we have received from all interested institutions in the open RFQ with the reference number mentioned in above subject. UNFPA is pleased to compile all the questions and relevant answers and circulate to all interested bidders for their information and reference.

Q1:

- **Currency of quotation:** you mentioned in the price quotation form that the currency has to be in USD.
 - Will you pay to the winning supplier in USD?
 - If not, with which rate you will pay in SYP?

A1:

- **Bid Currency and Contract:** Please submit your quotation in USD or SYP currency or any other preferable currency. For the bid evaluation and comparison, the conversion of the currency into UNFPA preferred currency-if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.
- **Payment term:** 100% upon complete successful delivery within 30 days upon receipt of the duly signed service satisfactory report, invoice and other documentation required by contract.
- **Payment Currency:** Payment in foreign currency will only be applicable to the international suppliers and made to their international bank accounts abroad. While local suppliers will only be paid in SYP to their local bank accounts per the UN Operational Exchange rate at the date of the transaction.

Q2:

- **Do we can send our quotation with SYP instead of USD?**

A1:

- Again, bidder can submit the quotation in USD or SYP currency or any other preferable currency. For the bid evaluation and comparison, the conversion of the currency into UNFPA preferred currency-if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Q3:

- **Do we have to send the quotation by email or only deliver closed envelop to your office.**

A3:

As per the Clause No. IV. **Instructions for submission of the subject RFQ.** Bids can be submitted by email to the secure address: bidsyria@unfpa.org or via sealed envelope to the tender box located at our office at the following mailing address:

[UNFPA Damascus Office, Bldg. No. 10, Fatmeh Idriss Lane Al Ghazzawi St. West Villas, Mezzeh, Damascus, Syria.](#)



The deadline for the submission the offers is extended till **Sunday 18th of Oct. 2020 at 16:00pm (Damascus time).**

Offers received after the deadline, or at another email address other than the one indicated in the above bidsyria@unfpa.org will be automatically **DISQUALIFIED**.

Q4:

- Regarding Dry Printer point number 10: Could you please specify the requested sizes of printed films?

A4:

The printer is no longer requested and the item is cancelled by now.

-----END OF Q&A-----