



United Nations Population Fund,  
UNFPA Syria  
Tel: +963 11 612-6870  
Website: [www.unfpa.org](http://www.unfpa.org)

**Date:** 05/07/2020

## **Request for Quotation No. UNFPA/SYR/RFQ/RH/07-2020/34**

Dear Sir/Madam,

We hereby solicit your quotation for the provision of Engineering Study, Design, Supervision and Consultancy Services to physical rehabilitation for three Health centers (Two in Qunaitera and one in Daraa)

The Service listed in the attached –TOR– TERMS OF REFERENCE OF ENGINEERING CONSULTING SERVICE are to be delivered within maximum in 6 months (tentative) upon signing the contract and issuing of the PO. The quotation shall be valid at least for month after the closing date.

If you are interested in submitting a signed and stamped quotation for these items, kindly send your quotations including all the required documents listed hereunder

Please send bid by email to the address indicated below not later than 12:00 PM (Damascus Time) Monday 13<sup>th</sup> of July, 2020 to the **Secure Email: [bidsyria@unfpa.org](mailto:bidsyria@unfpa.org)** or via sealed envelopes at the tender box located at our office, **UNFPA Damascus Office, Bldg. No. 10, Fatmeh Idriss Lane Al Ghazzawi St. West Villas, Mezzeh, Damascus, Syria..**

### **The submitted bid must include the following documents:**

1. Technical proposal – including the price
2. Monthly fee to supervise the adherence to the technical proposal and to the points specified in the ToR. (Please use the attached Quotation Form-Annex-1)
3. CV including portfolio of works
4. Proof of work with other UN agencies (if applicable)
5. Company registration (Business License).

Please submit your quotation in SYP/USD\_ currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

**Syrian suppliers will be paid in SYP according to the UN official exchange rate at the date of payment.**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,  
Maisa Al-Arab



Tel No.: +963-6121659/+963-6113764

Email: [alarab@unfpa.org](mailto:alarab@unfpa.org)

## ANNEX-1

### Quotation Form

**Name of Bidder:** \_\_\_\_\_

**Date of Bid:** \_\_\_\_\_

**Request for Quotation No:** UNFPA/SYR/RFQ/RH/07-2020/34

**Currency of Bid price:** \_\_\_\_\_

**Delivery time** (*weeks from receipt of order till dispatch*): \_\_\_\_\_

**Expiration of Validity of Quotation** (*The quotation shall be:  
 Valid for a period of at least one month after the Closing date.*): \_\_\_\_\_

**Price Schedule:**

#	Item	Number of days/hours	U. Price
1	•Provision of Engineering Study and review the bill of quantity and scope of work.		
2	•Provision of Engineering Supervision and Consultancy Services during the implementation that includes two visits per week and one progress report per week ( please indicate fees per month)	*fee per month	
<b>Total Amount</b>			

*Vendor's Comments:*

**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract> ) and we will abide by this quotation until it expires.**



United Nations Population Fund,  
UNFPA Syria  
Tel: +963 11 612-6870  
Website: [www.unfpa.org](http://www.unfpa.org)

---

**Name and title**

---

**Date and Place**