

Date: 16/11/2021

Request for Quotation No. UNFPA/SYR/RFQ/RH/11-2021/30

Dear Sir/Madam,

We hereby solicit your quotation for the supply of **Pharmaceuticals** for the following items:

#	Item	Unit of Measure	Quantity
1	Iron carbonyl 50 mg + zinc sulfate 22.5 mg + folic acid 0.5	Capsule	500,000
2	Calcium 500 mg + Vit D3 400 IU	Capsule	500,000
3	Ondansetron	Tablets	125,000
4	Metronidazole 750mg + Miconazole nitrate 200mg	Vaginal Ovule	100,000
5	Ceftriaxone sodium 1g	Flacon	5,000
6	Miconazole or ketoconazole 200	Tablets	75,000
7	Miconazole 400 mg Or Tioconazole 300mg	Vaginal Ovule	25,500
8	Hydrocortisone + Neomycin + Nystatin	Cream	25,000
9	Brufen 400	Tablets	200,000
10	Diclofenac sodium 75 mg	Ampoule	2,000
11	Drotaverine hydrochloride	Ampoule	5,000
12	Omperezole 40 mg	Capsule	10,000
13	Meropenem 1g	Ampoule	1000
14	Meropenem 0.5 g	Ampoule	1000

Please note that quantities are tentative and can be changed later. UNFPA does not warrant that any quantity will be purchased.

The goods are to be delivered maximum in (30) days upon issuing of PO. The quotation shall be valid at least 90 days after the closing date.

The Bid process will be conducted through a TWO-envelope system. Interested Bidders are requested to submit their Technical Bid separately from their Financial Bid containing price information.

If you are interested in submitting a quotation, your Technical Bid and Financial Bid should be submitted in separate, sealed envelopes (if hard copy) to the below indicated address, or in separate emails (if electronically), to the below indicated secure email. Financial bid must be protected by a password, which will be requested only from technical successful bidders.

Secure Email: bidsyria@unfpa.org

UNFPA Address: UNFPA Syria office
Bldg. No. 10, Fatmeh Idriss Lane
Al Ghazzawi St.
West Villas, Mezzeh, Damascus- Syria

Please submit your quotation in **USD or SYP** currency. Conversion of currency into the UNFPA preferred currency (USD), shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.





Your earliest response to this query would be highly appreciated, but not later than 23/11/2021, 12.00PM (Damascus time). Offers received after the deadline or at another email address than the one indicated in the above (bidsyria@unfpa.org) will be automatically **disqualified**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Wesam Nasser
Operations Manager

A handwritten signature in blue ink is written over the typed name 'Wesam Nasser'. Below the signature, the date '16.11.2021' is written in blue ink.

A handwritten signature in blue ink is located on the left side of the page, below the 'Best regards,' text.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned goods:

Delivery	<ul style="list-style-type: none"> - Damascus, Syria (Exact location within Damascus will be provided to the successful bidder) - Delivered medicines should have a minimum of 75% of shelf-life upon receipt; - Delivery time of the items shall be delivered within (30) days maximum
Customs clearance, if needed, shall be done by:	Awarded supplier.
Currency of Quotation	USD Local suppliers can submit their offer in either USD or SYP
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Documents to be submitted	<ul style="list-style-type: none"> - Valid commercial registration or registered drugstore license; - Pharmaceuticals manufactured locally: all items offered shall have Syrian MoH registration letter - Pharmaceuticals manufactured internationally: Bidders shall be responsible for all required documentation and certificates for the medicines to be permitted for importation to Syria. - <u>The manufactural and the trade name for each item/medicine with full info on the content in additional to packing and packaging details shall be included in the technical proposal</u> - Undertake that supplier will provide us with a "Certificate of analysis" for each product by batches. - Certificate of Origin (CoO). - Storage Conditions: Particular storage conditions (temperature, pressure, humidity, if needed, etc.).
Period of Validity of Quotes starting the Submission Date	90 days
Contact Person for Inquiries (Written inquiries only)	<p>Aos Zeidan (zeidan@unfpa.org) Tel. No. +963-6121659/+963-6113764</p> <p>Any delay in UNFPA's response shall be not used as a reason for extending the deadline for submission, unless UNFPA determines that such an extension is necessary and communicates a new deadline to the bidders</p>
Partial Quotes	Permitted per line. However the bidder shall submit the offer for the full quantity per line (As per Annex 1- Quotation Form)
Partial Delivery	NOT Permitted
Payment Terms	<p>100% upon complete delivery of goods</p> <ul style="list-style-type: none"> • Local companies will be paid in local currency (SYP) at the offered price (if offered in SYP) or at the UN Exchange rate at the invoice date (if offered in USD) • International companies will be paid in USD or PO

	<p>currency.</p> <p>N.B:</p> <ul style="list-style-type: none"> - Local company is the company legally registered in the Syrian Arab Republic regardless of the owner(s) nationalities'(s) - International company is the company legally registered out of Syrian Arab Republic regardless of the owner(s) nationalities'(s)
Liquidated Damage	<p>Will be imposed as follows:</p> <ul style="list-style-type: none"> - Percentage of contract total per calendar day of delay: 1% - Maximum number of calendar days of delay 10 calendar days, after which UNFPA may terminate the contract without any liability against UNFPA
Evaluation Criteria	<ul style="list-style-type: none"> - Technical responsiveness/Full compliance to requirements and lowest price - Full acceptance of the UNFPA General Terms and Conditions - Shortest lead time maximum upon releasing Purchase Order - Quantities are tentative and may be changed later.
UNFPA will award to:	One or more suppliers (UNFPA reserves the rights to change the quantities and split contract award)
Type of Contract to be Signed	Purchase Order
Conditions for Release of Payment	Written Acceptance of Goods of beneficiary based on full compliance with RFQ requirements.
Annexes to this RFQ	<ul style="list-style-type: none"> - Quotation Form (Annex 1) <p>Annex 1 need to be duly completed and submitted in order to qualify for the procurement process.</p> <ul style="list-style-type: none"> - UNFPA General Conditions (Annex 2)

