

Date: 16/05/2022

Request for Quotation No. UNFPA/SYR/RFQ/RH/05-2022/15

Dear Sir/Madam,

We hereby solicit your quotation for the supply of **Disposable Medical Supplies** as per the following table:

#	Item	Unit of Measure	Quantity
1	Sterile surgical gloves - size 7 كفوف جراحية معقمة قياس 7	Pair	12,500
2	Sterile surgical gloves - size 7.5 كفوف جراحية معقمة قياس 7.5	Pair	12,500
3	Sterile surgical gloves - size 8 كفوف جراحية معقمة قياس 8	Pair	10,000
4	Intravenous Catheterization IVC - size 18 قثطرة وريدية قياس 18	EA	10,000
5	Intravenous Catheterization IVC - size 20 قثطرة وريدية قياس 20	EA	12,500
6	Intravenous Catheterization IVC - size 22 قثطرة وريدية قياس 22	EA	5,000
7	Intravenous Catheterization IVC - size 24 قثطرة وريدية قياس 24	EA	2500
8	Spinal anesthesia Needles - size 23 إبر بزل قطني قياس 23	EA	2500
9	Spinal anesthesia Needles- size 24 إبر بزل قطني قياس 24	EA	2500
10	Spinal anesthesia Needles - size 25 إبر بزل قطني قياس 25	EA	2500
11	Latex gloves - size 7 كفوف لاتكس استعمال مرة واحد قياس 7	EA	7500
12	Latex gloves - size 7.5 كفوف لاتكس استعمال مرة واحد قياس 7.5	EA	75,000
13	Latex gloves - size 8 كفوف لاتكس استعمال مرة واحد قياس 8	EA	15000
14	Drain Zikzak مفجر زكزاك معقم	EA	2500
15	Surgical Blades - N11 شفرات جراحية N11	EA	2500
16	Surgical Blades - N22 شفرات جراحية N22	EA	5000
17	Surgical Blades - N23 شفرات جراحية N23	EA	5000
18	Nasogastric Tube 6fr أنبوب أنفي معدي للأطفال 6fr	EA	500
19	Nasogastric Tube 8fr أنبوب أنفي معدي للأطفال 8fr	EA	3000

20	Endotracheal Tube - Size 2.5 أنبوب رغامي قياس 2.5	EA	250
21	Endotracheal Tube - Size 3 أنبوب رغامي قياس 3	EA	250
22	Endotracheal Tube - Size 3.5 أنبوب رغامي قياس 3.5	EA	250
23	Endotracheal Tube - Size 4 أنبوب رغامي قياس 4	EA	50
24	Endotracheal Tube - Size 5 أنبوب رغامي قياس 5	EA	150
25	Endotracheal Tube - Size 6.5 أنبوب رغامي قياس 6.5	EA	100
26	Endotracheal Tube - Size 7 أنبوب رغامي قياس 7	EA	250
27	Endotracheal Tube - Size 7.5 أنبوب رغامي قياس 7.5	EA	100
28	Anesthesia Circuit for adults دائرة تخدير للكبار	EA	100
29	Vent Circuit for Adults دائرة منفسة للكبار	EA	50
30	Syringe 3CC برافاز 3 س س	EA	25,000
31	Syringe 5CC برافاز 5 س س	EA	25,000
32	Syringe 10CC برافاز 10 س س	EA	25,000
33	Syringe 50CC برافاز 50 س س	EA	5,000
34	Vicryl Thread - 0 Circle Needle خييط فايكريل 0 ابرة مدورة	Box of 12 suture / Dozen	750
35	Vicryl Thread - 1 Circle Needle خييط فايكريل 1 ابرة مدورة	Box of 12 suture / Dozen	750
36	Chromic Thread - 0 Circle Needle خييط كروميك 0 ابرة مدورة	Box of 12 suture / Dozen	750
37	Chromic Thread - 1 Circle Needle خييط كروميك 1 ابرة مدورة	Box of 12 suture / Dozen	750
38	Chromic Thread - 0-2 Circle Needle خييط كروميك 2-0 ابرة مدورة	Box of 12 suture / Dozen	15

Please note that quantities are tentative and can be changed later. UNFPA does not warrant that any quantity will be purchased.

The goods are to be delivered maximum in (20) days upon issuing of PO. The quotation shall be valid at least 90 days after the closing date.

If you are interested in submitting a quotation, kindly fill in the attached Quotation Form and send by email along with the technical offer to to: bidsyria@unfpa.org. Bids may also be submitted by hand to the following address:

UNFPA Syria office

Bldg. No. 10, Fatmeh Idriss Lane

Al Ghazzawi St.

West Villas, Mezzeh,

Damascus, Syria





United Nations Population Fund,
UNFPA Syria

Website: www.unfpa.org

Please submit your quotation in **USD or SYP** currency. Conversion of currency into the UNFPA preferred currency (USD), shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **23/05/2022, 12.00PM (Damascus time)**. Offers received after the deadline or at another email address than the one indicated in the above (bidsyria@unfpa.org) will be automatically **disqualified**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,



Samer Abu-Hawilih
Head of Supply Unit

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned goods:

Delivery	<ul style="list-style-type: none"> - Damascus, Syria (Exact location within Damascus will be provided to the successful bidder) - Delivery time of the items shall be delivered within (20) days maximum
Customs clearance, if needed, shall be done by:	Awarded supplier.
Currency of Quotation	<p><u>For International Suppliers: USD</u></p> <p><u>Local suppliers can submit their offer in either USD or SYP</u></p>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Sample of the items	Unreturnable Sample for each item may be required at the awarding stage
Documents to be submitted	<ul style="list-style-type: none"> - Valid Commercial Registration - Datasheet, Catalogues, User guides, along with pictures/brochure for the supplies - Free Sale Certificate: All goods offered under this RFQ shall have a current free sale certificate or equivalent from the health or regulatory authority of the country of origin (ex. Manufacturer's Authorization, Export permission, Customs Declaration...etc.) where applicable. - Proof of valid MOH Registration for the Manufacturer and device. - Certification and regulatory requirements: Bidder must submit applicable certification for the offered device (i.e. RoHS, CE/FDA, ISO 13485:2016, ISO 14971, IEC 60601 series, etc) - Country of Origin: The country of origin for the supplies shall be clearly stated in the Technical Offer - Special Conditions: Brand name, country of origin, year of manufactural of the equipment, contents and specifications of offered devices shall be clearly mentioned in the technical offer. Language of such information shall be English.
Period of Validity of Quotes starting the Submission Date	90 days
Contact Person for Inquiries	<p>Aos Zeidan (zeidan@unfpa.org) Tel. No. +963-6121659/+963-6113764</p>

(Written inquiries only)	Any delay in UNFPA's response shall be not used as a reason for extending the deadline for submission, unless UNFPA determines that such an extension is necessary and communicates a new deadline to the bidders
Partial Quotes	Permitted per line. However the bidder shall submit the offer for the full quantity per line (As per Annex 1- Quotation Form)
Partial Delivery	NOT Permitted
Payment Terms	100% upon complete delivery of goods <ul style="list-style-type: none"> • Local companies will be paid in local currency (SYP) at the offered price (if offered in SYP) or at the UN Exchange rate at the invoice date (if offered in USD) • International companies will be paid in USD or PO currency. <p>N.B:</p> <ul style="list-style-type: none"> - Local company is the company legally registered in the Syrian Arab Republic regardless of the owner(s) nationalities'(s) - International company is the company legally registered out of Syrian Arab Republic regardless of the owner(s) nationalities'(s)
Liquidated Damage	Will be imposed as follows: <ul style="list-style-type: none"> - Percentage of contract total per calendar day of delay: 1% - Maximum number of calendar days of delay 10 calendar days, after which UNFPA may terminate the contract without any liability against UNFPA
Evaluation Criteria	<ul style="list-style-type: none"> - Technical responsiveness/Full compliance to requirements and lowest price - Full acceptance of the UNFPA General Terms and Conditions - Shortest lead time maximum upon releasing Purchase Order - Quantities are tentative and may be changed later.
UNFPA will award to:	One or more suppliers (UNFPA reserves the rights to change the quantities and split contract award)
Type of Contract to be Signed	Purchase Order
Conditions for Release of Payment	Written Acceptance of Goods of beneficiary based on full compliance with RFQ requirements.
Annexes to this RFQ	<ul style="list-style-type: none"> - Quotation Form (Annex 1) <p>Annex 1 need to be duly completed and submitted in order to qualify for the procurement process.</p> <ul style="list-style-type: none"> - UNFPA General Conditions (Annex 2)

