



United Nations Population Fund,
UNFPA
Bldg 10, Fatmeh Idriss Lane Al-
Ghazzawi St.| West Villas, Mezzeh,
Damascus, P.O. Box
Website: www.unfpa.org

Date: 18/08/2020

Request for Quotation No. UNFPA/SYR/RFQ/RH/08-2020/41

Dear Sir/Madam,

We hereby solicit your quotation for the supply of the Surgical Masks and FFP2 Masks for Ministry of Health and Ministry of Higher Education in Damascus, Syria:

#	Item	Specification	Unity of Measure	Quantity
1	MASK SURGICAL	Non-sterile, disposable, earloop, 3-ply face mask with at least 95% filtration efficiency, aluminum nose bar along absorbing band	Box of 50	15,000
2	RESPIRATOR, mask, FFP2 or N95	splash resistant, s.u., non-sterile Fluid resistant, Shape that will not collapse easily (e.g. duckbill, half-sphere), High filtration efficiency, good 2breathability. To be used only during procedures that generate aerosols of body fluids. • Minimum "N95" respirator according to FDA Class II, under 21 CFR 878.4040, and CDC NIOSH, or • Minimum "FFP2 according to EN 149, EU PPE • Regulation 2016/425 Category III, or equivalent	EA	50,000

The quotation shall be valid at least for 30 Days after the closing date.

If you are interested in submitting a quotation for these items, kindly fill in the attached Annex-1 Quotation Form and send by email to the secure address: bidsyria@unfpa.org The deadline for the submission of the offers is **Wednesday 26th of August, 2020 at 12.00 PM** (Damascus time). Offers



received after the deadline, or at another email address than the one indicated in the above (bidsyria@unfpa.org) will be automatically disqualified.

Please submit your quotation in USD or SYP currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **26/08/2020, 12.00PM (Damascus time)**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Name of Contact Person in UNFPA: AOs Zeidan (zeidan@unfpa.org)

Tel. No. +963-6121659/+963-6113764

Bids to be submitted at: bidsyria@unfpa.org

Full acceptance of the UNFPA General Terms and Conditions is mandatory. They can be located on this webpage at: <http://www.unfpa.org/resources/unfpa-general-conditions-contract>. Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>. Please take note of the following requirements and conditions pertaining to the supply of the above mentioned goods:

Delivery Terms [INCOTERMS 2010]	DDP
Customs clearance, if needed, shall be done by:	Supplier
Delivery Location	MoH Warehouse -Damascus, Syria/ MoHE Warehouse-Damascus, Syria
Currency of Quotation	Syrian bidders who do not have a registered foreign bank account and commercial registration <u>must quote in SYP</u> taking into account the currency fluctuations. International bidder who have a registered foreign bank account <u>can quote and paid in USD.</u>
Insurance	<u>Cargo insurance is covered by UNFPA. Please do not</u>

	<u>include insurance costs in the quotation</u>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English
Documents to be submitted	<ul style="list-style-type: none"> - <u>Samples are mandatory</u> for each item. Samples should be send to UNFPA Office : UNFPA Damascus Office, Bldg. No. 10, Fatmeh Idriss Lane Al Ghazzawi St. West Villas, Mezzeh, Damascus, Syria - Certificate of Origin (CoO). - Copies of current certificates such as GMP/quality, FSC/CPP, manufacturer's ISO certificate for the product, MoH license, etc - Copy of commercial registration
Period of Validity of Quotes starting the Submission Date	30 Days
Partial Quotes	<u>Permitted</u>
Partial Delivery	<u>NOT Permitted</u>
Payment Terms	<p>100% upon complete delivery of goods</p> <ul style="list-style-type: none"> • <u>Payments in USD will only be applicable to companies with a registered foreign bank account and commercial registration.</u> • <u>Payments to Syrian companies will only be processed in SYP at the price offered in the quotation.</u>
Evaluation Criteria	<ul style="list-style-type: none"> - Technical responsiveness/Full compliance to requirements and lowest price - Full acceptance of the UNFPA General Terms and Conditions - Shortest Lead Time upon releasing Purchase Order - Quantities are tentative and can be changed later.
UNFPA will award to:	One or more supplier (UNFPA reserving the rights to split contract award for the sake of mitigating delivery risks.)
Type of Contract to be Signed	Purchase Order

Conditions for Release of Payment	Written Acceptance of Goods of beneficiary based on full compliance with RFQ requirements.
Annexes to this RFQ	<ul style="list-style-type: none"> - Quotation Form (Annex 1) Annex 1 needs to be duly completed and submitted in order to qualify for the procurement process. - UNFPA General Conditions (Annex 2)